









## DRAWING CHECKLIST

	BY	DATE CHECKLIST FOR ORIGINAL DRAFTING	COMMENTS
<b>√</b>	PD	2018-10-10 ARCHITECTURAL ELEVATIONS CHECKED AGAINST RCP FOR CEILING HEIGHTS AND SOFFITS	NO FOLLOW UP NEEDED
<b>4</b>	PD	2018-10-10 DRAWINGS CHECKED FOR INCLUSION OF ALL ITEMS IN SCOPE	NO FOLLOW UP NEEDED
<b>√</b>	PD	2018-10-10 NOTIFIED ENGINEERING MANAGER OF DISCREPANCIES BETWEEN SCOPE AND ARCHITECTURALS	NO FOLLOW UP NEEDED
$\checkmark$	PD	2018-10-10 MATERIALS CHECKED AGAINST SCOPE TO VERIFY WHETHER PROVIDED BY MB	NO FOLLOW UP NEEDED
$\checkmark$	PD	2018-10-10 ALL FINISHES ACCURATELY LISTED AND ASSIGNED TO DRAWING	NO FOLLOW UP NEEDED
$\checkmark$	PD	2018-10-10 ALL VISIBLE MILLWORK ELEVATED INCLUDING FINISHED END PANELS AND SOFFITS	NO FOLLOW UP NEEDED
<b>√</b>	PD	2018-10-10 ALL MARKERS AND TAGS CHECKED AND VERIFIED TO BE CORRECT	NO FOLLOW UP NEEDED
$\checkmark$	PD	2018-10-10 CASEWORK DRAWN PER MB STANDARDS WHEREVER POSSIBLE	NO FOLLOW UP NEEDED
<b>√</b>	PD	2018-10-10 APPLIANCES CHECKED AGAINST CUTS AND CUSTOM PANEL DRAWINGS CREATED AS NEEDED	NO FOLLOW UP NEEDED
$\checkmark$	NA	NA DOOR HARDWARE SHOWN TO THE EXTENT POSSIBLE PER HARDWARE SCHEDULE AND CUTS	PD
$\checkmark$	PD	2018-10-10 HARDWARE LOCATIONS DIMENSIONED OR REQUESTED FROM ENGINEERING MANAGER	NO FOLLOW UP NEEDED
$\checkmark$	PD	2018-10-10 TITLE BLOCK FILLED OUT COMPLETELY AND ACCURATELY - IE SHEET NUMBERS AND DESCRIPTION	\$ NO FOLLOW UP NEEDED
$\checkmark$	PD	2018-10-10 ALL CABINET HARDWARE ACCURATELY LISTED INCLUDING FINISHES	NO FOLLOW UP NEEDED
$\checkmark$	PD	2018-10-10 ALL SPELLING CHECKED AND VERIFIED TO BE CORRECT	NO FOLLOW UP NEEDED
$\checkmark$	PD	2018-10-10 MODEL SPACE LEFT CLEAN OF UN-NEEDED GEOMETRY	NO FOLLOW UP NEEDED
$\checkmark$	NA	NA NOTES REGARDING WATERPROOF CORES INCLUDED WHERE APPLICABLE	PD
$\checkmark$	PD	2018-10-10 ELEVATIONS DRAWN WITH REFERENCES TO BENCHMARK	NO FOLLOW UP NEEDED
$\checkmark$	NA	NA ALL ROUGH OPENINGS CLEARLY DIMENSIONED AND REFERENCED TO BENCHMARK	PD
$\checkmark$	NA	NA ALL DOORS BY MB TAGGED CORRECTLY IN MODELSPACE	PD
<b>√</b>	NA	NA ALL DOOR SWINGS VERIFIED TO BE SHOWN AND SCHEDULED CORRECTLY	PD

## USE ATTRIBUTE EDIT COMMAND ON AN ITEM TO EDIT USERNAME, DATE, AND COMMENTS

$ \checkmark $	PD	2018-MM-DD	CHECKLIST ITEM	NO FOLLOW UP NEEDED
<b>\</b>	PD	2018-MM-DD	CHECKLIST ITEM	NEEDS FOLLOW UP
$\checkmark$	NA	NA	CHECKLIST ITEM	PD

Date Drawn:	2018-10-10	Dwg# 08
Drawn by:	PD	00



## **REVISION CHECKLIST**

ALL REDLINE REVISIONS MADE AND HIGHLIGHTED ON PRINTED COPY  ALL IMPLICATIONS OF REDLINE MARKUPS CONSIDERED AND CORRECTED  ENGINEERING MANAGER NOTIFIED VIA EMAIL OF ALL POSSIBLE CHANGE ORDERS  ALL VISIBLE MILLWORK ELEVATED INCLUDING FINISHED END PANELS AND SOFFITS  PLAN AND VERTICAL SECTIONS CROSS CHECKED FOR ACCURACY  ALL MARKERS AND TAGS CHECKED AND VERIFIED TO BE CORRECT  ALL GRAIN DIRECTIONS CLEARLY INDICATED INCLUDING WOOD, METAL, AND PLAM FINISHES  APPLIANCES CHECKED AGAINST CUTS AND CUSTOM PANEL DRAWINGS CREATED AS NEEDED  DOOR HARDWARE SHOWN TO THE EXTENT POSSIBLE PER HARDWARE SCHEDULE AND CUTS  HARDWARE LOCATIONS DIMENSIONED OR REQUESTED FROM ENGINEERING MANAGER  ALL CABINET HARDWARE ACCURATELY LISTED INCLUDING FINISHES  ALL FINISHES ACCURATELY LISTED. INDICATED ON DRAWINGS, AND ASSIGNED TO SERIES  MATERIALS CHECKED AGAINST SCOPE TO VERIFY WHETHER PROVIDED BY MB  ALL NECESSARY FIELD DIMENSIONS INDICATED ON DRAWINGS  ALL FIELD DIMENSIONS APPLIED, ALL VIF DIMENSIONS REPLACED WTH FD  ENGINEERING MANAGER NOTIFIED OF MISSING FIELD DIMENSIONS  ALL I- HIDICATIONS REMOVED EXCEPT WHERE SCRIBE IS INVOLVED  ALL LOOSE JOINTS INDICATED CLEARLY  COMPONENT SIZES CHECKED AGAINST ELEVATOR SIZE TO ENSURE ACCESS  UNUSED FECHING FROM THE SERVING  ALL RESOLVED QUESTIONS, CLOUDS, AND NOTES REMOVED FROM DRAWING  ALL RESOLVED QUESTIONS, CLOUDS, AND NOTES REMOVED FROM DRAWING  ENGINEERING MANAGER TOTIFIED OF MISSING FIELD DIMENSIONS  ALL RESOLVED QUESTIONS, CLOUDS, AND NOTES REMOVED FROM DRAWING  ENGINEERING MANAGER TOTIFIED STANDING FROM DRAWING	 COMMENTS	DATE CHECKLIST FOR DRAWING REVISIONS	BY
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$\checkmark$	DZALE	10/21/14	CHECKLIST ITEM	NO FOLLOW UP NEEDED
•	dzale	10/21/14	CHECKLIST ITEM	NEEDS FOLLOW UP
$\checkmark$	NA	NA	CHECKLIST ITEM	NOT APPLICABLE

Date Drawn:	X	Dwg#
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