







DRAWING CHECKLIST

	DV	DATE OUTCOVIOT FOR ORIGINAL PRAFTING	COMMENTO
	BY	DATE CHECKLIST FOR ORIGINAL DRAFTING	COMMENTS
\checkmark	PD	2019-03-25 ARCHITECTURAL ELEVATIONS CHECKED AGAINST RCP FOR CEILING HEIGHTS AND SOFFITS	
\checkmark	PD	2019-03-25 DRAWINGS CHECKED FOR INCLUSION OF ALL ITEMS IN SCOPE	
	NA	NA NOTIFIED ENGINEERING MANAGER OF DISCREPANCIES BETWEEN SCOPE AND ARCHITECTURALS	
\checkmark	PD	2019-03-25 MATERIALS CHECKED AGAINST SCOPE TO VERIFY WHETHER PROVIDED BY MB	
\checkmark	PD	2019-03-25 ALL FINISHES ACCURATELY LISTED AND ASSIGNED TO DRAWING	
\checkmark	PD	2019-03-25 ALL VISIBLE MILLWORK ELEVATED INCLUDING FINISHED END PANELS AND SOFFITS	
\checkmark	PD	2019-03-25 ALL MARKERS AND TAGS CHECKED AND VERIFIED TO BE CORRECT	
\checkmark	PD	2019-03-25 CASEWORK DRAWN PER MB STANDARDS WHEREVER POSSIBLE	
\checkmark	NA	NA APPLIANCES CHECKED AGAINST CUTS AND CUSTOM PANEL DRAWINGS CREATED AS NEEDED	
\checkmark	NA	NA DOOR HARDWARE SHOWN TO THE EXTENT POSSIBLE PER HARDWARE SCHEDULE AND CUTS	
\checkmark	NA	NA HARDWARE LOCATIONS DIMENSIONED OR REQUESTED FROM ENGINEERING MANAGER	
\checkmark	PD	2019-03-25 TITLE BLOCK FILLED OUT COMPLETELY AND ACCURATELY - IE SHEET NUMBERS AND DESCRIPTIO	N\$
\checkmark	PD	2019-03-25 ALL CABINET HARDWARE ACCURATELY LISTED INCLUDING FINISHES	
\checkmark	PD	2019-03-25 ALL SPELLING CHECKED AND VERIFIED TO BE CORRECT	
/	PD	2019-03-25 MODEL SPACE LEFT CLEAN OF UN-NEEDED GEOMETRY	
√	NA	NA NOTES REGARDING WATERPROOF CORES INCLUDED WHERE APPLICABLE	
\checkmark	PD	2019-03-25 ELEVATIONS DRAWN WITH REFERENCES TO BENCHMARK	
√	NA	NA ALL ROUGH OPENINGS CLEARLY DIMENSIONED AND REFERENCED TO BENCHMARK	
\checkmark	NA	NA ALL DOORS BY MB TAGGED CORRECTLY IN MODELSPACE	
√	NA	NA ALL DOOR SWINGS VERIFIED TO BE SHOWN AND SCHEDULED CORRECTLY	
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USE ATTRIBUTE EDIT COMMAND ON AN ITEM TO EDIT USERNAME, DATE, AND COMMENTS

\checkmark	PD	2019-xx-xx	CHECKLIST ITEM	NO FOLLOW UP NEEDED
\	PD	2019-xx-xx	CHECKLIST ITEM	NEEDS FOLLOW UP
\checkmark	NA	NA	CHECKLIST ITEM	NOT APPLICABLE

Date Drawn:	2019-03-25	04.4
Drawn by:	PD	UT.T



REVISION CHECKLIST

BY	DATE CHECKLIST FOR DRAWING REVISIONS	COMMENTS
	ALL REDLINE REVISIONS MADE AND HIGHLIGHTED ON PRINTED COPY	
	ALL IMPLICATIONS OF REDLINE MARKUPS CONSIDERED AND CORRECTED	
	ENGINEERING MANAGER NOTIFIED VIA EMAIL OF ALL POSSIBLE CHANGE ORDERS	
	ALL VISIBLE MILLWORK ELEVATED INCLUDING FINISHED END PANELS AND SOFFITS	
	PLAN AND VERTICAL SECTIONS CROSS CHECKED FOR ACCURACY	
	ALL MARKERS AND TAGS CHECKED AND VERIFIED TO BE CORRECT	
	ALL GRAIN DIRECTIONS CLEARLY INDICATED INCLUDING WOOD, METAL, AND PLAM FINISHES	
	APPLIANCES CHECKED AGAINST CUTS AND CUSTOM PANEL DRAWINGS CREATED AS NEEDED	
	DOOR HARDWARE SHOWN TO THE EXTENT POSSIBLE PER HARDWARE SCHEDULE AND CUTS	
	HARDWARE LOCATIONS DIMENSIONED OR REQUESTED FROM ENGINEERING MANAGER	
	ALL CABINET HARDWARE ACCURATELY LISTED INCLUDING FINISHES	
	ALL FINISHES ACCURATELY LISTED , INDICATED ON DRAWINGS, AND ASSIGNED TO SERIES	
	MATERIALS CHECKED AGAINST SCOPE TO VERIFY WHETHER PROVIDED BY MB	
	ALL NECESSARY FIELD DIMENSIONS INDICATED ON DRAWINGS	
	ALL FIELD DIMENSIONS APPLIED, ALL VIF DIMENSIONS REPLACED WTH FD	
	ENGINEERING MANAGER NOTIFIED OF MISSING FIELD DIMENSIONS	
	ALL +- INDICATIONS REMOVED EXCEPT WHERE SCRIBE IS INVOLVED	
	ALL LOOSE JOINTS INDICATED CLEARLY	
	COMPONENT SIZES CHECKED AGAINST ELEVATOR SIZE TO ENSURE ACCESS	
	UNUSED GEOMETRY DELETED FROM DRAWING	
	UNUSED PAPERSPACE TABS DELETED FROM DRAWING	
	ALL RESOLVED QUESTIONS, CLOUDS, AND NOTES REMOVED FROM DRAWING	
	ENGINEERING MANAGER NOTIFIED BY EMAIL OF ANY NEW ISSUES WHICH REQUIRE ANSWERS	
	ITEMS READY FOR FABRICATION CLEARLY INDICATED OR ITEMS ON HOLD CLEARLY INDICATED	

USE ATTRIBUTE EDIT COMMAND ON AN ITEM TO EDIT USERNAME, DATE, AND COMMENTS

	DZALE	10/21/14	CHECKLIST ITEM	NO FOLLOW UP NEEDED
•	dzale	10/21/14	CHECKLIST ITEM	NEEDS FOLLOW UP
4	NA	NA	CHECKLIST ITEM	NOT APPLICABLE

Date Drawn:	X	Dwg#
Drawn by:	X	